

## AUDIT, CRIME & DISORDER AND SCRUTINY COMMITTEE

Thursday 4 February 2016 at 7.30 pm

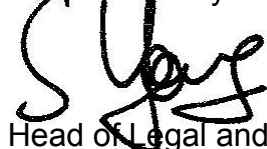
Council Chamber - Epsom Town Hall

The members listed below are summoned to attend the Audit, Crime & Disorder and Scrutiny Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor Clive Smitheram  
(Chairman)  
Councillor David Reeve (Vice-  
Chairman)  
Councillor Steve Bridger  
Councillor Kate Chinn  
Councillor Alex Clarke

Councillor George Crawford  
Councillor Robert Foote  
Councillor Peter O'Donovan  
Councillor Humphrey Reynolds  
Councillor David Wood

Yours sincerely



Head of Legal and Democratic Services

For further information, please contact Tim Richardson, 01372 732122 or  
[trichardson@epsom-ewell.gov.uk](mailto:trichardson@epsom-ewell.gov.uk)

### AGENDA

#### 1. QUESTION TIME

To take any questions from members of the Public.

**Please note: Members of the Public are requested to inform the Democratic Services Officer before the meeting begins if they wish to ask a verbal question to the Committee.**

#### 2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

**3. MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 8)

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 26 November 2015 (attached) and to authorise the Chairman to sign them.

**4. INTERNAL AUDIT - MONITORING REPORT** (Pages 9 - 28)

This report summarises progress against the internal audit plan for 2015/16.

**5. PERFORMANCE MANAGEMENT 2015/16: PROGRESS REPORT TWO**  
(Pages 29 - 48)

This report presents the Committee with its second performance management progress report for 2015/16, providing an overview of progress made against the policy committees' actions and highlighting those actions recorded as 'not met'.

**6. OUTSTANDING REFERENCES AND WORK PROGRAMME 2015/16** (Pages 49 - 60)

This report lists references to officers outstanding as at 4 February 2016. It updates the Committee on its work programme 2015/16 and asks that a new scrutiny review task group be appointed to undertake the review of Venues.